

**BYLAWS OF THE
TECHNOLOGY AND ENTREPRENEURSHIP ADVISORY BOARD
OF THE CITY OF PERRY, GEORGIA**

**ARTICLE I
MEMBERS**

Section 1. Management, Number, Qualification and Term. The business of the Technology and Entrepreneurship Advisory Board of the City of Perry (the Board) shall be managed by its board of members consisting of seven (7) persons. Each member shall be appointed by the Mayor and City Council. The term for each member shall be four (4) years, with staggered terms that expire January 20 every four (4) years. The general qualifications of the members shall be as provided below:

1. Members shall be an owner or representative of a business or organization within the City of Perry, and/or
2. Members shall be a resident of the City of Perry, and/or
3. Members shall be a professional in a field of interest (outlined below).

Specifically, to the greatest extent practicable, members shall be appointed from the following industries or fields:

1. Technology, software, cybersecurity, or defense technology
2. Agriculture or agriculture technology
3. Small business/entrepreneurs or remote workers
4. Entrepreneur support (i.e. legal, accounting, banking, business development, broadband/connectivity)

Section 2. Regular and Special Meetings. Regular meetings of the Board shall be held once per month at the regular meeting place of the Board. The regular meeting place of the Board shall be located in the City. Special meetings of the Board shall be held when called by the Chairman of the Board, the Vice Chairman of the Board acting in place of the Chairman, or staff liaison.

Section 3. Notice. Notice of each meeting shall be given to each member of the Board personally, in writing, by mail, facsimile or email, or by telephone by whomever shall call the meeting or by the staff liaison of the Board at the direction of whomever shall call the meeting. Notice shall set forth the date, time and place of the meeting and, if for a special meeting, also

set forth the purpose or business to be transacted at the meeting. Notice shall be given as much in advance of the meeting as shall be reasonable under the circumstances and as shall be required by law.

Section 4. Open and Public Meetings. All meetings of the Board shall be conducted as required by Georgia's "Open Meetings" law, codified as O.C.G.A. §50-14-1 *et seq.*, as amended, (the "Open Meetings Law"), and all provisions of these bylaws shall be subject thereto. The designation by the Board of the scheduled regular meeting place pursuant to Section 2 above, is intended to facilitate satisfaction of the requirements of the Open Meetings Law pertaining to a regular place of meetings.

Section 5. Attendance. Members are required to attend a minimum of seventy-five percent (75%) of the Board's meetings per calendar year. Failure to satisfy this attendance requirement will result in a member's removal from the Board. Attendance is reviewed on an annual basis, or sooner if a Member is at risk of violating this attendance policy. Certain circumstances may warrant excused absences.

Section 6. Quorum; Postponement. At all meetings of the Board, the presence of a majority of the members eligible to vote shall be necessary and sufficient to constitute a quorum for the transaction of business. If at any meeting of the Board there shall be less than a quorum, a majority of those present shall adjourn the meeting without further notice, from time to time, until a quorum is obtained.

Section 7. Parliamentary Procedures. In cases of dispute concerning parliamentary procedure governing the conduct of meetings of the Board, Roberts Rules of Order shall govern.

Section 8. Removal of Members. The Board may recommend to City Council any member of the Board that demonstrates cause for removal. Such causes for recommendation of removal may be, but are not limited to, a conflict of interest or unethical behavior, consistent disruption of meetings, excessive absences, illegal activity, or any violation of the Georgia Code of Ethics.

ARTICLE II
OFFICERS

Section 1. Number. The Board shall elect from one of their members a Chairman, Vice-Chairman, Secretary and Treasurer. The positions of the Secretary and Treasurer may be combined into one office.

Section 2. Election. A meeting shall be held in January of every year for the purposes of electing new officers. Notice of time and place of such meeting shall be given by the Chairman.

Section 3. Term and Removal. All officers shall be elected by and serve at the discretion of the members and any officer may be removed from office, either with or without cause, at any time, by the affirmative vote of the majority of the members of the Board in office. A vacancy in any office due to death, resignation, removal, disqualification, or otherwise, shall be filled by the members for the unexpired portion of the term. Resignation as an officer shall be submitted in writing to the Chairman.

ARTICLE III
FISCAL YEAR

Section 1. Time. The fiscal year of the Board shall begin on the first day of July of each year and end on the last day of June each year.

Section 2. Annual Meeting. The annual meeting of the Board shall be the first regularly scheduled meeting in January of every year. The retiring Chairman shall give notice of the time and place of such meeting.

ARTICLE IV
BYLAWS

Section 1. Applicability of Bylaws. These bylaws are a formal written statement of the rules by which the Board shall act and has acted and shall apply retroactively to all actions and proceedings of the Board previously taken.

ARTICLE V
DEPOSITORIES

Section 1. Depositories. The Board shall from time to time provide for the establishment of depositories for funds of the Board.

Section 2. Execution of Notes, Drafts, and Checks. All drafts, checks, etc. drawn against accounts of the Board shall have two signatures from the following Chairman, vice-Chairman, Secretary, Treasurer or assigned staff.

ARTICLE VI
AMENDMENTS

Section 1. Amendments. The bylaws of the Board shall be subject to alteration, amendment or repeal, and new bylaws established may be made by the affirmative vote of a majority of the members then holding office at any regular or special meeting of the Board.

BYLAWS ESTABLISHED: _____

**TECHNOLOGY AND ENTREPRENEURSHIP ADVISORY
BOARD OF THE CITY OF PERRY, GEORGIA**

By: _____
Chairman

Attest: _____
Secretary/ Treasurer